

Channelview ISD Translation Policy

As part of Title I, Part A Schoolwide program requirements, Channelview ISD adheres to the following procedures for translation and interpretation services for families of Channelview ISD students.

The Home Language Survey is used by Channelview ISD to identify languages spoken by families within the district. According to home language surveys, the families of Channelview ISD students predominantly speak either English or Spanish.

Section 1114 (b) Schoolwide Programs: Components of a Schoolwide Program

<https://www2.ed.gov/policy/elsec/leg/esea02/pg2.html>

An eligible school operating a schoolwide program shall develop a campus improvement plan. (4) The information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Section 1112 (e)(4); 1114 (b)(4); 1116 (e)(5); and 1116 (f)

Information regarding student interpretive, descriptive, and diagnostic reports, plans, policy, compact, parent meetings, and other required correspondence must be given in an understandable and uniform format, and to the extent practicable, in a language that parents can understand.

At the District Level:

- The Channelview ISD Parent and Family Engagement Policy is available in English and in Spanish on the district website. Hard copies are available at the Channelview ISD Administration Office upon request.
- The Channelview ISD district website <https://www.cvisd.org/> can be translated into various languages including Spanish, Cantonese, French, German, Italian, Vietnamese, and Korean by selecting the translate toggle button in the blue bar on the top of the scrolling picture bar.
- Automated messages are translated from English to Spanish.
- The District Needs Assessment and District Improvement Plan are available in both English and Spanish on the District website.
- Channelview ISD offers Spanish language translation at district parent advisory committee meetings and at district meetings upon request.

At the Campus Level:

- All campuses have personnel available who can help translate or interpret as needed for parents/guardians whose first language is Spanish.
- Translation and interpretations in Spanish will be made available at any meeting, parent conferences, Language Proficiency Assessment Committee (LPAC) Meetings, Assessment, Review, Dismissal (ARD) Meetings, 504 Meetings and parent/guardian school events as needed.
- Documents and information are sent home in English and Spanish.
- Campus Needs Assessments and Campus Improvement Plans are available in both English and Spanish on both the district website and campus website.