



# Channelview Independent School District

**(NOTA: La versión de este documento en español se encuentra en la siguiente pagina.)**

## Registration Requirements 2018-2019

To enroll your student(s), you must personally go to the campus (es) your student(s) would attend with the required documentation listed below. **Incomplete or non compliant documentation will lengthen the enrollment process.** If you do not know which campus your student should attend please check the district website ([www.cvisd.org](http://www.cvisd.org)), click on Bus Routes (under Quick Links), and search for your address to see which school(s) your child(ren) will attend based on grade level. You can also contact Channelview ISD's transportation department at (281)452-8020 during regular business hours with your address and they can give you the information you need.

**REGISTRATION DAYS AND HOURS:** All campuses enroll from 9:00 to 1:30 pm **every day students are in attendance.** They do **not** enroll on weekends, holidays, or non attendance weekdays

1. **Two** proofs of residency (Current water, electric or gas bill [**no more than 30 days old, Disconnect notices are not accepted**], lease agreement [**current with enrolling guardian and students listed as tenants/residents**], purchase agreement). **NOTE: If your rent includes utilities and you do not have water, electric or gas bills in your name, you can use your lease as your 2 proofs of residency as long as your lease stipulates that bills are included and specifies which bills are included.**
2. Enrolling Guardian's Photo ID (Valid Texas Driver's license or ID with current Channelview address).
3. Student's **original** birth certificate.
4. Student's social security **card**.
5. Immunization records (**must be up to date per Texas requirements**).
6. Copy of final report card if applicable.
7. Copy of high school transcript [**required for grades 10 through 12 for proper grade placement**].
8. Withdrawal form from previous school when applicable.
9. Two emergency phone numbers other than your home and work.

**Students can be registered ONLY by PARENT or LEGAL GUARDIAN. If you are NOT the custodial parent, PRIOR APPROVAL from our Assistant Superintendent, Mr. Mike Niemeyer is REQUIRED to enroll your student(s). You may contact him at (281)452-8010.**

**"Actively engaged in the future of our community".**